

AUDIT COMMITTEE

MONDAY 1 NOVEMBER 2010
7.00 PM

Bourges/Viersen Rooms - Town Hall

THE CHAIRMAN WILL ASSUME THAT MEMBERS HAVE READ THEIR PAPERS PRIOR TO THE MEETING TO AVOID UNNECESSARY INTRODUCTIONS TO REPORTS. IF ANY QUESTIONS ARE APPARENT FROM THE REPORTS THEY SHOULD BE PASSED TO THE REPORT AUTHOR PRIOR TO THE MEETING

AGENDA

Page No

- 1. Apologies for Absence**
- 2. Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
- 3. Minutes of the Meeting Held on 6 September 2010** **1 - 10**
- 4. Minutes of the Meeting Held on 27 September 2010** **11 - 14**
- 5. Regulation of Investigatory Powers Act (2000) (RIPA) Quarterly Report July - September 2010 / 2011** **15 - 32**

To receive the revised RIPA Policy and the use of the policy during the 3 months to 30 September 2010.
- 6. Internal Audit: Quarterly Report 2010/2011 (To 30 September 2010)** **33 - 52**

To receive details of Internal Audit activity and performance during the 3 months to 30 September 2010.
- 7. Annual Governance Statement: Update** **53 - 56**

To receive a progress report on the actions taken to address governance issues identified in the Annual Governance Statement.
- 8. Feedback Report** **57 - 62**

To receive standard feedback report on issues and actions requests made at past meetings of the Committee.

To review the current work programme and propose any future training needs.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Gemma George on 01733 452268 as soon as possible.

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Committee Members:

Councillors: Collins (Chairman), Newton (Vice-Chairman), Kreling, Simons, Stokes, Harrington and Goldspink

Substitutes: Councillors: Nash, Swift and Murphy

Further information about this meeting can be obtained from Gemma George on telephone 01733 452268 or by email – gemma.george@peterborough.gov.uk